



**Market Manager – Sarah Wiebe (209) 822-8707**  
**Email: angelscampfarmersmarket@gmail.com**  
**Sponsored by:**  
**Angels Camp Business Association**  
**PO Box 62**  
**Angels Camp, CA 95222**

**VENDOR APPLICATION FOR THE 2019 SEASON**  
**Market runs from May 24<sup>th</sup> to September 27<sup>th</sup>, 2019 (19 weeks)**

**Vendor fees are as follows:**

- 10x10 Booth Space:           \$25.00 per week   OR   \$403.75 per year (with prepay discount)**
- Food Trucks or Trailers:   \$35.00 per week   OR   \$565.25 per year (with prepay discount)**
- ACFM Membership Fee:\*   \$40.00 per year   OR   \$35 per year\*\* (if paid by March 24, 2019)**

\*All participating vendors are required to become a member of the Angels Camp Farmers Market Association. Please note, this membership fee is \$40 and is due no later than April 24, 2019, along with all required vendor paperwork, in order to reserve your spot in the 2019 market vendor lineup. There are no exceptions. \*\*There is an early bird \$5.00 discount on the membership fee if you return your paperwork AND pay market association fee by March 24, 2019.

You will receive a 15% discount on your booth space fee if you pay for the entire market season by April 24, 2019. These discounted rates are reflected in the yearly fee rate listed above.

**Please check one:**

- Enclosed is my \$40.00 ACFM Membership fee (due by April 24<sup>th</sup>, 2019)**
- Enclosed is my \$35.00 ACFM Membership fee (due by March 24<sup>th</sup>, 2019)**

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**Please check one:**

- Enclosed is my \$403.75 discounted prepaid Booth Space Fee (due by April 24, 2019)**
- Enclosed is my \$565.25 discounted prepaid Food Truck/Trailer Fee (due by April 24, 2019)**
- I choose to pay my \$25.00 booth fee weekly at each market attended.**

**Applications are not complete and will not be considered until the membership fee has been paid and all required documents submitted to the Market Manager. To avoid any delays in your market participation, please read the entire application, Market Rules & Regulations, and Waiver. Please complete and return ALL required documents with your membership fee by the deadline.**

**Thank you!**

**Please return this signature page to Market Manager by April 24, 2019.**

## VENDOR INFORMATION

Business Owner Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Numbers \_\_\_\_\_

Website \_\_\_\_\_

Facebook Page \_\_\_\_\_

Instagram Page \_\_\_\_\_

Information for main person running the booth (owner or employee):

Name \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact:

Name & Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternative Phone \_\_\_\_\_

**What type of vendor are you? Please check only one:**

**AGRICULTURAL PRODUCTS (fruits, vegetables, plants, etc.)**

**FOOD PRODUCTS (baked, cooked products, beverages, preserves)**

**ARTISAN PRODUCTS (Handmade crafts such as jewelry, soap, furniture, candles, etc)**

**LOCAL BRICK & MORTAR BUSINESS (retail, real estate, home improvement, etc)**

*Sorry, we do not allow direct sales companies (Tupperware, Scentsy, Avon, etc) or political organizations or candidates at the Farmers Market. Local non-profit community agencies or service organizations are permitted but need to request our Non-Profit Vendor Form.*

**Please return this page to Market Manager by April 24, 2019.**

**What products do you intend to sell at Angels Camp Farmers Market?** Please provide a complete and comprehensive list, including a brief description if necessary.

**AGRICULTURAL PRODUCTS** (Fruits, vegetables, plants, etc.) Please do NOT attach your CPC as your list.

**FOOD PRODUCTS** (Baked/cooked products, beverages, preserves, etc.) \*\*List all items to be sold including water, soda, etc.\*\*

**ARTISAN PRODUCTS** (Crafts such as jewelry, cosmetics, handmade furniture, candles, etc. Upcycled, repurposed or vintage items are allowed, but only upon market manager approval. This market is juried, so duplicate handcrafted vendors will not be allowed. Please, no garage sale type items.)

**BRICK & MORTAR BUSINESS** (Products sold in your store, brochures about your services, promotional items).

**Please return this page to Market Manager by April 24, 2019.**

***\*\*Please note, if accepted as a vendor, the following current documentation is required before being allowed to sell at the market.***

**ALL VENDORS:**

- Certificate of General Liability insurance naming Angels Camp Business Association and City of Angels Camp additional insured, \$1,000,000 minimum.
- Copy of California State Board of Equalization Resale Permit, if applicable
- Rules and Regulations Signature Page (Page 9)
- Signed Vendor Waiver for Participation (Pages 10)
- Vendor Application (Pages 1-3)

**CERTIFIED FARMERS:**

- 2019 Certified Producers Certificate (CPC)
- Farmers 2019 2nd Certificate and Authorization Letter, if applicable
- State Food Processors Registration, if applicable
- Organic Certification/Registration, if applicable
- Nursery License, if applicable

**FOOD VENDORS:**

- Copy of Calaveras County Environmental Health Permit (TFFP)
- Copy of Cottage Food Operation annual registration permit, if applicable
- Copy of Mobile Food Facility Permit from Calaveras County Environmental Health, if a food truck/trailer.

***Please note: Applications are not complete and will not be considered until the membership fee has been paid and all required documents submitted to the Market Manager. To avoid any delays in your market participation, please read the entire application, Market Rules & Regulations, and Waiver. Please complete, sign and return ALL required documents with your membership fee by the deadline to the following address:***

**Angels Camp Business Association  
PO Box 62  
Angels Camp, CA 95222**

**Please make checks or money orders payable to: Angels Camp Business Association**

**Please return the items requested on this page to Market Manager by April 24, 2019.**

# Market Rules and Regulations Angels Camp Certified Farmers Market 2019

## Sponsored by the Angels Camp Business Association

P.O. Box 62,  
Angels Camp, CA 95222

**Sarah Wiebe**  
Market Manager

209-822-8707

angelscampfarmersmarket@gmail.com



*The Angels Camp Farmers Market is a non-profit event. The Angels Camp Business Association is a 501c6 tax exempt California Corporation and relies on the generosity and support of individuals and businesses in our community to sponsor this weekly summertime event.*

## Certified Farmers Market

The Angels Camp Farmers Market is a Certified Farmers Market and is operated in accordance with regulations established in the California Code of Regulations, Title 3. The Market has been certified by the Calaveras County Department of Agriculture as a direct marketing outlet for producers of certified and non-certified agricultural products. These producers may sell their agricultural products directly to the consumer. Producers must comply with all applicable Federal and State Laws regarding packaging requirements and reusing fruit and vegetable containers. All produce must meet minimum quality standards, as specified by Federal and State regulations. The Market Manager has the authority to ask that produce not meeting minimum quality standards be removed on any given Market Day. Producers whose products do not meet minimum quality standards are subject to Market suspension upon re-occurrence.

No selling of alcohol or alcoholic products will be allowed at the Market with the exception of the beer and wine booth sponsored by the Angels Camp Business Association. The purpose of the beer and wine booth is to promote and support local wineries and to help Angels Camp Business Association promote the Market. No selling of pharmaceutical products will be allowed in the Market.

## Rules and Regulations for sellers of Certifiable Agricultural Products.

Sellers in this category are those who have grown or produced the products they sell on a facility which the seller controls.

- All certified agricultural products must be sold in accordance with State Direct Marketing Regulations for Certified Producers (Cal. Code of Regs., Tit. 3, § 1392.) copies available upon request or you can find at [www.cdfa.ca.gov/is/pdfs/Regulations/CFMP\\_Language.pdf](http://www.cdfa.ca.gov/is/pdfs/Regulations/CFMP_Language.pdf)

- All sellers of certified agricultural products must obtain a Certified Producer's Certificate issued by the Agricultural Commissioner from the county in which the produce is grown. All products for sale must be listed on the certificate and an embossed photocopy certificate must be provided to the Market Manager 30 days prior to the Market opening and a copy shall accompany the certified agricultural products during transportation and be posted at the Market at all times in a visible manner.
- All scales must bear current seal from the County Sealer of Weights and Measures.
- All certified sellers must have banner sign on back of booth or front of table with business or farm name, city of origin and method of growing preferred. Banner must be at least 3' in length.
- If you are authorized to accept WIC vouchers, you must have your WIC signage and certificate on display at all times.

**Second Certificates:** A certified producer may sell for another certified producer provided that the seller is also selling his/her own product, he/she displays both growers' certificates, and he/she notifies Market staff that he/she is selling for another producer. At least 50% of primary certificate holder's produce for sale must be of his/her own production.

**Food Sampling** shall be conducted (If the local health authority approves, distribution of samples) in the following manner...

- Keep samples in clean covered containers
- Use toothpicks, tongs, rubber gloves or disposable utensils to distribute
- Dispose of pits, peels, food waste and rubbish in leak-proof garbage receptacles with close fitting lids.
- Use clean disposable plastic gloves when cutting produce for samples and provide temporary hand washing and utensil cleaning facilities.
- Utensils and cutting surfaces must be washed and sanitized (use a chlorine solution of one teaspoon or capful of liquid bleach per gallon of water).
- Cutting surfaces must be smooth, non-absorbent and easily cleaned.
- **Smoking or animals of any kind are NOT permitted at the booths or eating areas.**

### **Rules and Regulations for Sellers of Prepared Food Products.**

Sellers of prepared food products must provide a copy of their Calaveras County Temporary Food Facility Permit (TFFP) or application and permit fees paid by market opening and must have a copy of the TFFP in their booth and on display at all times. The health inspector will be on site at various times. All food items must be kept at least 6" off the ground at all times. A copy of the Temporary Food Facility Operating Requirements document can be obtained directly from the Calaveras County Environmental Health Department website.

### **General Rules for ALL Sellers**

- Resale of products at the Market is prohibited (unless you are an approved vintage vendor)
- Sellers shall only display or advertise items that have been approved for sale and Market Manager has the right to refuse a product for any reason.
- Sellers must post prices of all products being sold. Collusion among sellers to raise or lower prices or any attempt to influence a seller to increase or decrease prices is strictly prohibited.

- All required permits and licenses shall be displayed prominently during selling hours. This includes, but is not limited to, the Certified Producer's Certificate (state law), Organic Registration, Nursery Stock License and Nursery Seller's Permit (state law), County Health Permit (for Temporary Food Facility or Mobile Food Facility), WIC participation document and Business License. Each seller is required to collect and report their own sales tax, if applicable.
- The FM Board of Directors sets booth fees. All sellers must pay the booth fees according to the current booth fee schedule set by the ACBA (Angels Camp Business Association) Board. Each seller is responsible for paying his or her booth fee to the Market Manager during the designated booth fee payment hours. Booth fees will not be waived or postponed for any reason.
- Booth fees can be paid weekly or yearly. Booth fees can be reduced by 15% by paying for the entire 19-week package in advance by April 24<sup>th</sup>, 2019. Please refer to page 1 of the vendor application for current booth fee pricing and discounts.
- Farmers Market Association Membership Fee. This fee must be paid 30 days prior to the start of market and will confirm your spot for the season. This fee covers advertising for your business on the Farmers Market social media pages, as well as general Market advertising in the form of signs, banners, posters, flyers, print ads, etc. This fee also helps to offset the cost associated with renting the park facilities (kitchen, pavillion) each and every Friday night of market season.

### **Liability Insurance:**

Each vendor is responsible for their insurance and must provide a copy of their liability insurance naming Angels Camp Business Association and the City of Angels Camp as an additional insured. This can be easily obtained from your insurance carrier. If you do not have Liability Coverage it is not difficult nor expensive to obtain it. Ask the Market Manager for additional information.

The exhibitor expressly releases Angels Camp Business Association, the City of Angels, all volunteers, and sponsors from any and all liability for any damage, injury or loss of any person or goods, which may arise from the rental and occupation of Angels Camp Farmers Market space by the vendor, and vendor agrees to hold the Angels Camp Farmers Market sponsors harmless of any loss by reason thereof. The sponsors of the event assume no risk.

**Absolutely NO dogs will be allowed at the market in the certified designation area** and any dogs or pets accompanying vendors in the NON-Certified designation area **MUST** be on a leash.

### **Booth Space Assignments**

Sellers must accept the booth space assigned by the Market Manager and Market Manager reserves the right to shift people around if necessary as new vendors enter the market or leave. Every consideration for maximizing booth location will be made however, and continuity of booth location is always a priority. If you miss more than 2 markets a month, you will risk the chance to no longer be guaranteed your regular space.

### **Cancellations**

Sellers must notify the market manager of a cancellation within 24 hours of the market start time either by phone, email or text message. After the second NO SHOW without prior notification, the market manager reserves the right to give their semi-permanent booth space to someone more consistent for the duration of the season or charge a penalty of \$25 that must be paid before

returning to the market lineup. If the market fees have been paid in advance in full, sellers will always be welcome to attend the market at any time however after two NO SHOWS, their usual booth space may NOT be reserved.

### **Booth Setup**

Sellers must arrive at the market no later than ONE hour before published start time of 5pm. Please have your booth set up for business by 4:30 as we get early bird shoppers at that time and there is no way to keep them from entering a public park. Mid-way thru the market season, due to the sun setting earlier, the market visitors may start to arrive at 4pm and sellers are ENCOURAGED to be set up by 4pm for maximum sales opportunity. Sellers must not leave the market before the published closing time and must leave no later than one hour after the market closes.

### **Parking**

**ALL Sellers and those helping in booths MUST move their vehicles from all park parking spots by the start of market time. Vendors must park up top, on Hwy 49/Main Street, or can tandem park in the dirt lot adjacent to the paved parking area, IF the weeds have been cleared to prevent a fire hazard.** This is to ensure maximum parking for customers. Sellers will be required to provide their vehicle make and model and license plate number and all Sellers understand that if they are found in violation of this rule, after TWO written violation notices from market manager, they will not be allowed back to participate in the market. If Sellers have a handicap placard, you are exempt from this rule but please leave the designated handicap spaces available for our customers.

### **Conduct**

Sellers must maintain their booth spaces in a safe, clean and sanitary condition. Each seller shall remove all equipment, containers, waste, and trimmings before leaving the Market. Sellers shall not use the Market trashcans but are welcome to place trash in the Cal Waste dumpster, if available.

Sellers shall be honest and shall conduct themselves at all times in a courteous and businesslike manner. Rude, abusive or other disruptive or offensive conduct is not permitted. Conduct by sellers that is materially and seriously prejudicial to the reputation or operation of the Market is not permitted. It is the Market Manager's right to require all vendors to share the same commitment to adding value to the markets success and reputation by conducting themselves in a positive and friendly manner. It is also the Market Manager's right to eliminate those vendors who do not share this same standard of conduct. Sellers experiencing any difficulty with customers or sellers MUST refer the matter promptly to the Market Manager.

### **Market Basket Raffle**

New this year will be a monthly basket raffle for our visitors. Once a month we will ask each vendor to donate an item or coupon to a raffle prize basket that one lucky market winner will take home. The Market association will be selling raffle tickets for the basket in order to raise additional funds for future market events, (themed nights, activities for kids, entertainment and promotional giveaways). The winning ticket will be read from the entertainment stage at the end of the night! This is a great way to familiarize market visitors with vendors/products that they might not have ordinarily visited/purchased and will generate even more excitement at market. If it is successful, it might be implemented on a weekly basis with vendors alternating weeks of participation.



## Rules and Regulations 2019

I have read and understand the Rules and Regulations for the 2019 Angels Camp Certified Farmers Market. My signature below confirms that I agree to abide by the Rules and Regulations.

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Organization \_\_\_\_\_

Cell Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_

License plate number \_\_\_\_\_ Color of Vehicle \_\_\_\_\_

2nd Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_

License plate number \_\_\_\_\_ Color of Vehicle \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Individual/Organization \_\_\_\_\_

**Please return this signature page to Market Manager by April 24, 2019.**

**Keep pages 5-8 of Market Rules & Regulations for your records.**

**Angels Camp Certified Farmers Market**  
**Sponsored by Angels Camp Business Association**  
**PO Box 62, Angels Camp CA 95222**

**Vendor Waiver for Participation 2019**

I/We the undersigned being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless Angels Camp Business Association, Angels Camp Farmers Market, and the City of Angels Camp, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation arising out of or in any way connected with the participation in the Angels Camp Farmer's Market held every Friday evening in Utica Park from May 24, 2019 thru September 27, 2019 or on any other location or day that may be subsequently added.

I, \_\_\_\_\_ warrant that I have the authority to bind the below listed Individual/Organization to the Waiver for Participant(s), and by my signature hereon does so bind this individual/organization. By executing this Waiver as an Authorized Representative, I am/we are hereby binding any individual from my/our organization who participated in the event to this Waiver and hereby assume responsibility for these individuals.

- I understand and will abide by the conditions set forth in this application.
- I hereby release Angels Camp Business Association (ACBA), Angels Camp Farmers Market, and The City of Angels Camp from any and all liability for any damage, injury or loss of any person or goods which may arise from the rental and occupation of space during the event, and agree to hold ACBA, Farmers Market, and the City harmless of any loss by reason thereof.
- I understand that my booth fee is non-refundable and understand this is a rain or shine event. Should the event need to be cancelled due to extreme heat and/or smoke, I will receive at minimum a 24-hour advance notice and will not be charged a booth fee.

I understand by affixing my signature to the Waiver that I do assume all risks and waive defendant's negligence, including a release of heirs.

Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Individual/Organization \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_

*Signature of Parent or Guardian is required for all participants who are under 18 years of age.*

Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

**Please return this page to Market Manager by April 24, 2019.**